HIGH SCHOOL OF DUNDEE BURSARIES

The High School of Dundee awards bursaries. In the main these are awarded on the basis of academic merit although in certain instances consideration will be given to special cases where there are exceptional family circumstances. In all cases the level of a bursary is determined by the extent of financial need and therefore applicants are required to complete an application form which provides details of their income and capital. Where there is no financial need, no bursary will be granted. The level of awards varies significantly and in exceptional cases can be as much as 100%, but awards tend to be in the range of 20% to 65% of the tuition fee.

Bursary awards each year

The School has limited resources from which it can offer bursaries. A range of factors is considered in making the awards and there are no hard and fast rules. As a result, the number and size of bursaries can vary considerably. In considering the financial need of an applicant, the size of family and the level of income and capital are taken into account.

Who can apply?

The main point at which bursaries are awarded is entry to Form 1 in the Senior School, and in such cases the award will continue through to the completion of the recipient's education at the High School. However, the level of award will be reviewed annually, to ensure that the family's financial circumstances have not improved sufficiently to reduce or remove the need for a bursary.

A limited number of awards are granted in L6, L7 (Junior Years) and at other stages of the Senior School, but these are determined by the availability of bursary funds at the time. Awards are available to both existing pupils and new applicants. For existing pupils, these awards are intended to assist where there has been a demonstrable change in financial circumstances which threatens the continuation of the child attending the School.

Applications

Where the child is not currently attending the High School an application to attend the School is required in the first instance. Parents wishing to be considered for bursary support should select the Considered for financial support box under the tuition fees section in the online Junior and Senior Years Application Form on our website - to be completed by **31st October**. As our bursaries are awarded based on academic merit together with financial means, the child will then be invited to sit our entrance assessment. After assessment, the Admissions team will then advise if they will then be put forward for consideration for bursary support and you will be asked to complete a separate Bursary Application Form.

Parents of existing pupils seeking a bursary should contact the Chief Operating Officer for an application form at Bursaries@highschoolofdundee.org.uk. Ideally the application should be made by **30 November 2026** to allow the assessment to be completed when all bursary applications are considered. After this date the Chief Operating Officer may not be able to provide any further awards if the funds have been exhausted by this time.

Our bursary application form requires details of the family income and regular commitments such as mortgage payments etc. Unearned income must also be shown. Details of other children in the family are required and information about their current status, attending school or place of further education, or in work. This is intended to provide a clear picture of the family's position in order to allow the Chief Operating Officer to make a fair assessment. In most cases the parents will be invited to have a short meeting with the Chief Operating Officer so that the process may be fully explained.

Parents may apply for a place at the School for their child on the basis that acceptance will be conditional upon receiving bursary support.

Bursary Application Process

If you would like to be considered for bursary support for entry in August 2027 you must first complete our online Junior & Senior Years Application Form **no later than 31st October 2026**. We will then invite your child to sit our entrance assessment on **Friday 13th November 2026.** *If you are unable to attend on this date, we will arrange a mutually convenient time.*

As bursary support is awarded based on your child's academic ability together with your financial means, your child must score highly in the entrance assessment to be put forward for consideration for a bursary. We will advise you of the outcome of your child's assessment and you may then be sent a Bursary Application Form to complete by **30th November 2026**.

If your child performs well but does not qualify for bursary support, you may still be offered a full fee-paying place at our school.

Timetable

In the case of Form 1 Bursaries, the Awards Committee meets early February to consider the recommendations presented by the Executive Rector and Chief Operating Officer and seeks to notify parents by end of February. The parents should then advise the School if they wish to take up the place and bursary within 2 weeks of receiving the offer.

Bursary awards for other years will also be advised by end of February. Should an award be unsuccessful for a current pupil, it is important to notify the Executive Rector if failure to receive support may result in the child having to withdraw at the end of session. Failure to notify the School will result in liability for Term fees for the following session, even though the child is no longer attending, please refer to Notice Period in your parental contract.

Length of award

Bursaries are normally awarded on the basis assistance will be required for as long as the child remains at the High School of Dundee. However, some awards may be granted for one year and then be subject to review. This often applies where a family has experienced a temporary change in their financial circumstances.

In all cases awards are conditional upon the pupil making reasonable academic progress and maintaining good standards of behaviour and may be withdrawn in the event of consistent breach of School rules or serious misconduct.

Where the financial position of the family changes the School expects the Chief Operating Officer to be notified and this may lead to a review of the amount of the Bursary being granted. From time to time parents of children receiving bursaries will be requested to complete a Statement of Financial Circumstances to ensure there has been no significant change in their financial position.

The bursary will be deducted from the tuition fees and is shown on the fee note sent out by the Finance Office. No actual payment is made to the parent.

Funding of bursaries

The School's ability to make bursary awards is possible only as a result of funding from a number of trusts and funds, including the High School of Dundee Scholarship Trust Fund and the High School of Dundee Foundation.

Support for costs other than fees

There are two awards available to pupils for purposes other than assisting with tuition fees.

The D Arnot Shepherd Travel Scholarship may be offered to pupils in Forms 5 and 6, and to recent former pupils who meet the requirements of the award. Further information is available from the Executive Rector, and applications should be submitted by the end of April.

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