

Fees and charges

Registration fee

A registration fee is payable on submitting an application for entry of a pupil to the School. This fee covers the cost of administration and is not refundable. The fee is reviewed annually.

The level of the current fee may be obtained from the Bursar's Office or the Admissions Office and is detailed on the application form.

Parental undertaking

When a child enters the School, and every subsequent April, parents are required to complete a parental undertaking form for return to the Bursar's Office.

The parental undertaking requires parents to indicate the method by which they wish to pay fees for the forthcoming session and to state other services they wish to take up. This includes school lunches and dedicated bus services. Separate arrangements are made for music tuition and will depend on the availability of places.

The parental undertaking also requests confirmation of the individual(s) responsible for payment of fees and agreement to abide by the conditions of the School. It is a condition of the School that parents complete and return such an undertaking each year in respect of any child attending the School.

Where any change to the information contained in the parental undertaking arises during the school session, such as change of address, parents must advise the Bursar in writing.

Tuition fees (table 1)

Towards the end of each school year, the Bursar sends to each parent a notice of the fees which will be chargeable for the next session. Pupils whose first-time entry into the School falls during the course of a session will be charged pro-rata fees, calculated on a daily basis according to the number of days' attendance possible for the remainder of the session.

Where a child is withdrawn from the School during the course of an academic session, reference should be made to the section 'Conditions of withdrawal from the School'.

Fee remission

Applications for remissions of tuition fees will be considered in respect of families with four or more children attending the School at any one time. Where three pupils from any one family attend the School at any one time, the Directors may, in consultation with the Rector, and entirely at their discretion, consider an application for remission up to one-third of a fee for the third pupil.

Applications for remission of fees should be sent to the Bursar. Discretionary remissions may be reviewed from time to time.

Lunch fees (table 2)

Junior School (L1 - L3)

Lunch is available to L1 - L3 pupils in the early years' dining room. Parents are required to commit their child either to selected school terms or for the whole session. Parents should also note the conditions of withdrawal from lunch. Pupils not taking lunch under the termly or yearly arrangements may purchase lunch on a casual basis. Arrangements are made for those pupils who bring a packed lunch.

Junior School (L4 - L7)

Parents with children in these year groups may also commit their child to either selected school terms or for the whole session. Parents should also note the conditions of withdrawal from lunch. Pupils not taking lunch under the termly or yearly arrangement may purchase books of 20 lunch vouchers and use these on a casual basis or alternatively pay cash. Arrangements are made for those pupils who bring a packed lunch.

Senior School

Pupils in Forms 1 and 2 of the Senior School are required to attend the dining hall over lunchtime where they may take advantage of the school catering provision or bring a packed lunch. Full details of the menu and food selection may be obtained from the School catering manager. While the food choice is different, the charges and methods of payment are the same as for Junior L4 - L7.

Forms 3 to 6 are not required to attend the dining hall, but exactly the same arrangements are available as for those in Forms 1 and 2. Pupils in Forms 3 to 6 are encouraged to take advantage of the school catering provision and in order to provide total flexibility books of 20 lunch vouchers may be purchased from the bursary or cash may be paid at the dining hall.

Music tuition and instrumental hire (table 3)

Music tuition fees

Tuition is offered in piano, recorder and all orchestral instruments for which there is a demand. Pupils requiring piano instruction must have a piano at home for practice; a keyboard will not be sufficient. Two instrumental music progress reports will be issued during the course of the session.

A standard course of tuition is thirty lessons, commencing at the beginning of the school session, but where time permits additional lessons will be offered at the end of term 3.

Lessons missed or not taught

In the event of sudden illness or other emergency, parents should, as a courtesy, inform the Music department or instructor before 9.00 am on the morning of a lesson. In the event of staff absence, pupils will be required to resume their normal timetable.

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Remission of fees will be given only in the event of staff absence or where a prolonged illness causes pupil absence. This will be agreed only after consultation with the Head of Music and the Bursar.

Pupils under continuing instruction are expected to attend – as requested by the Head of Music or the instructor – the appropriate instrumental group, such as orchestra, wind band or recorder band, as an integral part of their tuition, for which no extra charge is made. Only in special circumstances will pupils be excused this co-curricular commitment. Persistent failure to comply with this request may cause the pupil to forfeit his or her position on the instrumental timetable. Pupils may also be asked to withdraw from further lessons.

Hire of musical instruments

Where a pupil wishes to pursue tuition in a musical instrument, the School has a limited number of instruments available for hire.

The provision of a hired instrument is intended to be for the first session. Thereafter the pupil would be expected to purchase his or her own instrument. The Head of Music can advise parents on various schemes which are available to assist with this.

Before and after-school care (tables 4 / 5)

Before-school care

This service levies a daily charge which is billed on a termly basis in arrears.

Parents who regularly use the service receive a discounted rate.

After-school care

Charges for after-school care provide the opportunity to use the service on a casual or regular basis, with those making frequent use of the service benefiting from a discounted price. Charges are levied on a daily basis, regardless of the length of time the pupil attends during the session, and are billed termly.

Dedicated buses (table 7)

Parents are required to commit to this service for a minimum of one term. The service is provided on the basis that it will be used five days a week on a return basis and priority will be given to such users. If spaces permit, parents can seek to use the service on a one-way basis for the morning or one-way for the afternoon. The service is not intended to accommodate pupils on a selected day basis or for occasional use.

Where three children from the same family commit to a school bus service on a return basis a reduction of one third is applied to the charge for the third child. Additional concessions may be available where there are more than three children from the same family. Details may be obtained from the bursary.

Other charges

Books and stationery

Textbooks will be specified, and pupils are required to obtain these, along with suitable student stationery etc, at their own expense. However, charges may be made for stationery and for manuscripts issued by the School where no suitable texts exist or for certain books of reference.

Library books

Books may be borrowed from the school library without charge. If they are not returned within the period specified by the librarian, the School reserves the right to charge for replacement copies.

Home Economics and specialist subjects

In one or two cases a charge may be levied for consumable items used by the pupils or where there is a requirement for each child to have a piece of particular equipment. The main instance relates to ingredients used by pupils in Forms 3-6 attending Home Economics classes (table 6).

School trips

During the year there are a number of school trips. Where an entire class is required to participate in an activity which relates specifically to class work, a small charge may be made to cover entrance fees etc.

In the case of optional trips, which can cover a wide range of activities, the School will recover the cost of such trips from those participating. In making every effort to keep the cost of such trips as low as possible, the School seeks only to recover the costs incurred in providing such trips.

Co-curricular activities

For activities such as participation in the CCF, Duke of Edinburgh's Award and outdoor education clubs a charge will be made. In such cases the charge covers only the costs incurred by the School.

Table of fees – session 2010 / 2011

For full details of terms and conditions please refer to the information on fees and charges, methods of payment, and notice of withdrawal.

The Directors reserve the right, during the session, to alter the terms and conditions. Enquiries should be directed to:

The Bursar, High School of Dundee, Euclid Crescent, Dundee

Tuition fees (table 1)

Year group	Annual charge	Due date	Term	Termly charge	Due date	Monthly (10 months)	1 st payment date
Junior School L1 – L5	£6930.00	25 Aug 10	1	£2310	25 Aug 10	£693.00	05 Sep 10
			2	£2310	06 Jan 11		
			3	£2310	18 Apr 11		
Junior School L6 – L7	£7920.00	25 Aug 10	1	£2640	25 Aug 10	£792.00	05 Sep 10
			2	£2640	06 Jan 11		
			3	£2640	18 Apr 11		
Senior School F1 – F6	£9840.00	25 Aug 10	1	£3280	25 Aug 10	£984.00	05 Sep 10
			2	£3280	06 Jan 11		
			3	£3280	18 Apr 11		

Fees in the Junior School include most text books and general stationery. In Senior School, pupils are required to purchase their own books and stationery.

Fees include personal accident insurance cover for the pupil. This covers accidents both in and out of school and is not restricted to school activities.

Fees include provision in Forms 4, 5 and 6 for careers advice and support provided by ISCO (Independent Schools Careers Organisation) which includes a Futurewise test to assist in determining potential career paths best suited to the pupil's strengths and interests. In Form 5 pupils also receive a course finder report to support their career choice. This service is provided by the same organisation as the Futurewise test.

Lunch fees (table 2)

Year group	Annual charge	Due date	Term	Termly charge	Due date	Casual per day
Junior School L1 – L3	£518.70	25 Aug 10	1	£216.60	25 Aug 10	£2.85
			2	£159.60	06 Jan 11	
			3	£142.50	18 Apr 11	
Junior School L4 – L7 Senior F1 - F6	£618.80	25 Aug 10	1	£258.40	25 Aug 10	voucher (book of 20 - £70, single £3.50) or cash £3.40
			2	£190.40	06 Jan 11	
			3	£170.00	18 Apr 11	

Music tuition fees (table 3)

Standard course of 30 lessons (30 minute lessons)	Annual charge	Equivalent per lesson
Individual tuition	£450.00	£15.00
2 pupils in class	£225.00	£7.50
3 pupils in class	£150.00	£5.00

Once an application for music tuition has been made, parents will be invited to discuss their child's requirements with the music department.

The standard course is 30 lessons, but where time permits additional lessons will be offered at the end of Term 3. The length of the lesson may depend on the age of the pupil. The standard annual charge may be paid either in three equal instalments in September, January and April, or by direct debit in ten equal instalments along with school tuition fees. Any additional lessons provided in Term 3 will be charged at the end of June and payment is requested within 14 days.

Length of lesson	Charge per lesson
15 minutes	£7.50
20 minutes	£10.00
30 minutes	£15.00
45 minutes	£22.50
1 hour	£30.00

Instrument hire

A limited number of instruments is available for hire for pupils wishing to begin instrumental instruction. The hire charge for a practice clarinet is £30, a violin is £55 and all other instruments are £90 per school session. These hire charges must be paid on receipt of the instrument.

Before-school care charges (table 4)

Term commitment	
Term 1	£145.00
Term 2	£107.00
Term 3	£95.00
Per attendance	
per day	£2.80

Before and after-school care is available to Junior School pupils only.

Before-school care runs 8 - 8.30am.

After-school care charges (table 5)

Attendances per term	per day
1 - 10	£7.70
11 - 35	£6.40
36 or more	£5.90

After-school care runs 4 – 6 pm. Children are cared for without charge until 4 pm.

Home Economics fees (table 6)

Lessons per week	per session
1	£30.00
2	£60.00

Applicable only to F3 – 6 pupils.

Dedicated bus charges (table 7)

Service	Type	Fare	Annual charge	Due date	T	Termly charge	Due date	Monthly charge	1 st payment date
St Andrews	Rtn	£4.60	£851.00	25 Aug 10	1	£354.20	25 Aug 10	£85.10	05 Sept 10
					2	£262.20	06 Jan 11		
					3	£234.60	18 Apr 11		
	Sgl	£2.80	£518.00	25 Aug 10	1	£215.60	25 Aug 10	£51.80	05 Sept 10
					2	£159.60	06 Jan 11		
					3	£142.80	18 Apr 11		
Perth	Rtn	£5.90	£1091.50	25 Aug 10	1	£454.30	25 Aug 10	£109.15	05 Sept 10
					2	£336.30	06 Jan 11		
					3	£300.90	18 Apr 11		
	Sgl	£3.55	£656.75	25 Aug 10	1	£273.35	25 Aug 10	£65.68	05 Sept 10
					2	£202.35	06 Jan 11		
					3	£181.05	18 Apr 11		
Blairgowrie	Rtn	£4.70	£869.50	25 Aug 10	1	£361.90	25 Aug 10	£86.95	05 Sept 10
					2	£267.90	06 Jan 11		
					3	£239.70	18 Apr 11		
	Sgl	£2.85	£527.25	25 Aug 10	1	£219.45	25 Aug 10	£52.73	05 Sept 10
					2	£162.45	06 Jan 11		
					3	£145.35	18 Apr 11		
Arbroath	Rtn	£4.85	£897.25	25 Aug 10	1	£373.45	25 Aug 10	£89.73	05 Sept 10
					2	£276.45	06 Jan 11		
					3	£247.35	18 Apr 11		
	Sgl	£2.95	£545.75	25 Aug 10	1	£227.15	25 Aug 10	£54.58	05 Sept 10
					2	£168.15	06 Jan 11		
					3	£150.45	18 Apr 11		
Carnoustie*	Rtn	£3.55	£656.75	25 Aug 10	1	£273.35	25 Aug 10	£65.68	05 Sept 10
					2	£202.35	06 Jan 11		
					3	£181.05	18 Apr 11		
	Sgl	£2.15	£397.75	25 Aug 10	1	£165.55	25 Aug 10	£39.78	05 Sept 10
					2	£122.55	06 Jan 11		
					3	£109.65	18 Apr 11		
Forfar	Rtn	£4.60	£851.00	25 Aug 10	1	£354.20	25 Aug 10	£85.10	05 Sept 10
					2	£262.20	06 Jan 11		
					3	£234.60	18 Apr 11		
	Sgl	£2.80	£518.00	25 Aug 10	1	£215.60	25 Aug 10	£51.80	05 Sept 10
					2	£159.60	06 Jan 11		
					3	£142.80	18 Apr 11		
Monifieth*	Rtn	£2.85	£527.25	25 Aug 10	1	£219.45	25 Aug 10	£52.73	05 Sept 10
					2	£162.45	06 Jan 11		
					3	£145.35	18 Apr 11		
	Sgl	£1.75	£323.75	25 Aug 10	1	£134.75	25 Aug 10	£32.38	05 Sept 10
					2	£99.75	06 Jan 11		
					3	£89.25	18 Apr 11		
Longforgan*	Rtn	£3.65	£675.25	25 Aug 10	1	£281.05	25 Aug 10	£67.53	05 Sept 10
					2	£208.05	06 Jan 11		
					3	£186.15	18 Apr 11		
	Sgl	£2.20	£407.00	25 Aug 10	1	£169.40	25 Aug 10	£40.70	05 Sept 10
					2	£125.40	06 Jan 11		
					3	£112.20	18 Apr 11		
Auchterhouse*	Rtn	£3.55	£656.75	25 Aug 10	1	£273.35	25 Aug 10	£65.68	05 Sept 10
					2	£202.35	06 Jan 11		
					3	£181.05	18 Apr 11		
	Sgl	£2.15	£397.75	25 Aug 10	1	£165.55	25 Aug 10	£39.78	05 Sept 10
					2	£122.55	06 Jan 11		
					3	£109.65	18 Apr 11		

* Longforgan, Auchterhouse, Monifieth and Carnoustie services: these use the Perth, Blairgowrie and Arbroath services respectively. Priority will be given to pupils travelling to the more distant destinations.

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